

PIMS CODE: 10529382

## ESL INSTRUCTOR

### ZHONGDIAN, CHINA

*The information contained within this Assignment Description was correct at the time of submission. However, AVI reserves the right to amend it as necessary to reflect changes in our own or our partner employers circumstances.*

#### PARTNER EMPLOYER DETAILS

ORGANISATION:	EASTERN TIBETAN TRAINING INSTITUTE (ETTI)
WEB ADDRESS:	www.etli.org

#### ORGANISATION PURPOSE, HISTORY AND ACTIVITIES

ORGANISATIONAL CONTEXT:	The Eastern Tibet Training Institute is a not-for-profit organization working to improve the livelihoods of remote communities in China's southwest through training-based poverty alleviation programs.
HISTORY:	The Eastern Tibet Training Institute (ETTI) is a training facility established in Northwest Yunnan Province in 2004 to equip local people and communities with the skills they need to participate in Eastern Tibet's growing tourism industry. The institute was first created as a joint pilot poverty alleviation initiative between the Diqing Prefecture Federation of Commerce and Industry and Ben Hillman from the Australian National University. ETTI is assisted by local and international instructors, assisted by a number of individuals and organizations in China, Australia, Europe and the United States.
MAIN ACTIVITIES:	<ul style="list-style-type: none"> <li>• Vocational education programs for:             <ul style="list-style-type: none"> <li>• 1) tourism and hospitality</li> <li>• 2) technical trades</li> <li>• 3) handicrafts</li> <li>• 4) literacy</li> <li>• 5) anti-trafficking (women)</li> </ul> </li> </ul>
NUMBER OF STAFF:	12

#### ASSIGNMENT DETAILS

CONTEXT AND PURPOSE OF ROLE:	<b>CONTEXT:</b> AVI has placed five volunteers with ETTI since 2005. There is currently one volunteer on assignment until April 2008.
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	<b>ALIGNMENT WITH AVI COUNTRY STRATEGY:</b> This assignment aligns with AVI's strategic theme of supporting sustainable livelihoods through the provision of capacity building support across a range of sectors, including cross-cutting themes of gender and minority groups, in key rural provinces to support rural poverty reduction.
ASSIGNMENT OBJECTIVE/S:	1. To improve quality of ETTI's ESL instruction 2. To teach ESL on vocational education and tourism-related programs
START DATE:	March 2008 – Please note that assignment start dates may vary due to delays in the processing of visa applications or changes in the partner employers circumstances.
DURATION:	12 months

### WORKING RELATIONSHIPS

LINE MANAGER:	Centre Director
STAFF SUPERVISION:	n/a
OTHER STAFF:	The volunteer will mentor other language instructors

### DUTIES AND RESPONSIBILITIES OF THE VOLUNTEER

<ul style="list-style-type: none"> <li>Assist with ESL curriculum design</li> </ul>
<ul style="list-style-type: none"> <li>Assist Vocational Trainer in training and mentoring local instructors</li> </ul>
<ul style="list-style-type: none"> <li>Assist other instructors catalogue training materials and design language courses</li> </ul>
<ul style="list-style-type: none"> <li>Teach ESL on a variety of programs including children and adults</li> </ul>
<ul style="list-style-type: none"> <li>Assist with other vocational training programs as needed</li> </ul>

### WORKPLACE DETAILS AND CONDITIONS OF EMPLOYMENT

LOCATION:	Zhongdian, Yunnan Province (also known as Xianggelila), China
NEAREST MAJOR CITY:	The nearest major city: Lijiang The travelling time to that city: 3.5 hours by bus; 40 mins flight to provincial capital Kunming. The mode of transport available to get there: hourly bus service, plane 4x daily.
LOCAL CONTEXT:	Zhongdian is located at 3,500 metres on the edge of the Tibetan Plateau in Diqing Prefecture of Yunnan Province. It is subject to mild summer temperatures and very cold winters, occasionally with snow. The town was renamed Shangri-La (Xianggelila) as part of a tourism development initiative. There are three main minority groups (Tibetan, Naxi and Yisu) who make up the majority of the population.

MAIN LANGUAGE/S:	<b>USED IN WORKPLACE:</b> English/Chinese LEVEL OF COMPETENCY REQUIRED IN LOCAL LANGUAGE: Low <input checked="" type="checkbox"/> Medium <input type="checkbox"/> High <input type="checkbox"/> <b>USED IN THE COMMUNITY:</b> as per workplace
HOURS / DAYS OF EMPLOYMENT:	up to 16 contact hours per week (averaged over the year), and minimum two days off per week. Some weekend and out of hours work may be required to accommodate needs of the students. Usual working day is 8am to 4pm, Monday to Friday.
LEAVE ENTITLEMENTS:	ANNUAL LEAVE: 6 weeks, to be taken during the winter break from late December to early February SICK LEAVE: as needed
OTHER CONDITIONS:	OUT OF HOURS WORK MAY BE REQUIRED: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> TRAVEL MAY BE REQUIRED AS A PART OF THIS ROLE: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

PLACEMENT FUNDING			
LIVING ALLOWANCE:		ACCOMMODATION ALLOWANCE:	
AVI:	AUD <b>1169.00</b> per quarter	AVI:	AUD <b>0.00</b> per quarter
EMPLOYER:	AUD <b>331.00</b> per <b>quarter</b>	EMPLOYER:	AUD <b>0.00</b> per <b>month/quarter</b>
OTHER INFORMATION:	The accommodation on school premises is provided by the host organisation. Private room and bathroom, shared living area.		

OTHER ALLOWANCES:	
SETTLING-IN:	AUD <b>1300</b> paid prior to departure *
RE-SETTLEMENT:	AUD <b>75 per month of completed service</b> paid at the conclusion of the placement minus AUD300 pending AVI receipt of the Post-Assignment Health Report*
OTHER:	<ul style="list-style-type: none"> <li>• Airfares at the commencement and conclusion of the placement to and from the placement of recruitment in Australia only.</li> <li>• Pre-departure vaccination expenses.</li> <li>• Insurance coverage including travel, medical and emergency evacuation coverage.</li> </ul> <p>* <i>Payable on volunteer assignments greater than six months only.</i></p>

SELECTION CRITERIA – Please address these in your application	
QUALIFICATIONS:	Undergraduate degree, preferably in education TESL qualification.

ESSENTIAL SKILLS & EXPERIENCE:	<ul style="list-style-type: none"> <li>• Background in ESL teaching.</li> <li>• Experience working in cross-cultural environment.</li> <li>• Experience in teaching children and youth</li> </ul>
ESSENTIAL PERSONAL QUALITIES:	<ul style="list-style-type: none"> <li>• Commitment to team work, coaching, and mentoring others.</li> <li>• Awareness and sensitivity of cross-cultural settings</li> <li>• Patience, tolerance and flexibility</li> <li>• Ability to cope with cultural isolation and a different standard of living</li> <li>• A preparedness to work with limited resources within a challenging environment.</li> <li>• High level of professionalism and organisational skills.</li> </ul>
DESIRABLE:	<ul style="list-style-type: none"> <li>• Experience teaching overseas; Flexibility and patience</li> <li>• Love of the outdoors; independence; comfort with shared living spaces</li> <li>• Previous volunteer experience</li> </ul>

### ADDITIONAL INFORMATION

Applications must:

- Be submitted via our website in Microsoft Word format only.
- Address all of the **essential selection criteria**. Applications that do not will not be accepted.

Final confirmation of the appointment is subject to:

- Formal approval from the employer
- Procurement of visa and work permits
- A satisfactory medical examination
- A satisfactory criminal record check by the Australian Federal Police
- Satisfactory completion of the pre-departure briefing.

Australian Volunteers International is strongly committed to protecting the rights of children. We adhere to laws in Australia and foreign countries regarding child exploitation and support Childwise and ECPAT International.