

AUSTRALIA TIBET COUNCIL Volunteer Registration Form



IMPORTANT MESSAGE: Deliver by hand to the ATC, or mail to PO Box 704, Darlinghurst NSW 1300. The Australia Tibet Council ("ATC") respects your privacy. All information you provide on this form is kept confidential by ATC, and will only be used by ATC to coordinate its volunteer based activities. Please contact ATC if you want any information you provide updated or removed.

YOUR CONTACT INFORMATION

Family name: _____

Given names: _____

Preferred name: _____ (eg, Bob instead of Robert)

Contact Address: _____

Postcode: _____

Your email: _____

Home tel: () _____ Work tel: () _____

Mobile: _____ Fax: () _____

Tick the best numbers to contact you on:

Best: Home Mobile Work

2nd best: Home Mobile Work

Are there any special requirements about telephoning you, eg, "Don't call after 8pm":

Please provide details of someone we can contact in an emergency:

Your contact's family name: _____

Your contact's given names: _____

Relationship to you: _____ (eg mother/friend)

Your contact's home tel: () _____ Work tel: () _____

Your contact's mobile: _____

GENERAL INFORMATION

How did you initially find out about the ATC? Are you a member of ATC?

How did you initially find out about volunteering with the ATC?

ABOUT YOU

Please tick what applies:

Areas of interest

Interested Very Interested

- Art/graphics
- Banner making
- Campaign work
- Desktop publishing
- Editorial Assistance
- Event Mgt/Organisation
- Fundraising
- General office work
- IT support

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Areas of interest

Interested Very Interested

- Lobbying
- Market Stalls/staff/organise
- Marketing/publicity
- Media
- Poster/Flyer runs
- Public education
- Public speaking
- Research
- Web Design

<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Other areas of interest: _____

Your Availability:

To give us a general idea only (and not a commitment in any way), at this moment in time, how much time might you want to spend as a volunteer for the ATC, provided you were doing something that interests you?

Weekly

- 1 - 3 hours per week
- 4 - 7 hours per week
- 1 or more days a week

<input type="checkbox"/>	Tick as many boxes as you like
<input type="checkbox"/>	
<input type="checkbox"/>	

Monthly

- A regular evening a month, eg, attend the NSW branch meeting 6:30 - 8pm
- 1 - 3 hours per month
- 4 - 7 hours per month
- A few hours here and there over a month to suit requests and my availability

<input type="checkbox"/>	Tick as many boxes as you like
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

Any comments regarding your availability: _____

Do you have any special requirements we need to know about (eg, wheelchair access required): _____

YOUR SKILLS AND EXPERIENCE:

Computer skills:

- Windows
- Apple Macintosh
- Word
- Excel
- Photoshop
- PageMaker
- Quark
- HTML writing/editing
- Java
- Internet searching skills, eg, with Google

<input type="checkbox"/>	Basic	<input type="checkbox"/>	Intermediate	<input type="checkbox"/>	Advanced
<input type="checkbox"/>	Basic	<input type="checkbox"/>	Intermediate	<input type="checkbox"/>	Advanced
<input type="checkbox"/>	Basic	<input type="checkbox"/>	Intermediate	<input type="checkbox"/>	Advanced
<input type="checkbox"/>	Basic	<input type="checkbox"/>	Intermediate	<input type="checkbox"/>	Advanced
<input type="checkbox"/>	Basic	<input type="checkbox"/>	Intermediate	<input type="checkbox"/>	Advanced
<input type="checkbox"/>	Basic	<input type="checkbox"/>	Intermediate	<input type="checkbox"/>	Advanced
<input type="checkbox"/>	Basic	<input type="checkbox"/>	Intermediate	<input type="checkbox"/>	Advanced
<input type="checkbox"/>	Basic	<input type="checkbox"/>	Intermediate	<input type="checkbox"/>	Advanced
<input type="checkbox"/>	Basic	<input type="checkbox"/>	Intermediate	<input type="checkbox"/>	Advanced
<input type="checkbox"/>	Basic	<input type="checkbox"/>	Intermediate	<input type="checkbox"/>	Advanced

Software not mentioned above that you are skilled at:

1. _____	<input type="checkbox"/>	Basic	<input type="checkbox"/>	Intermediate	<input type="checkbox"/>	Advanced
2. _____	<input type="checkbox"/>	Basic	<input type="checkbox"/>	Intermediate	<input type="checkbox"/>	Advanced
3. _____	<input type="checkbox"/>	Basic	<input type="checkbox"/>	Intermediate	<input type="checkbox"/>	Advanced
4. _____	<input type="checkbox"/>	Basic	<input type="checkbox"/>	Intermediate	<input type="checkbox"/>	Advanced

Languages:

Chinese - Mandarin	<input type="checkbox"/>	Fluent speaker	<input type="checkbox"/>	Fluent writer	<input type="checkbox"/>	Interpreter/ translator
Chinese - Cantonese	<input type="checkbox"/>	Fluent speaker	<input type="checkbox"/>	Fluent writer	<input type="checkbox"/>	Interpreter/ translator
Tibetan	<input type="checkbox"/>	Fluent speaker	<input type="checkbox"/>	Fluent writer	<input type="checkbox"/>	Interpreter/ translator

Others (please specify, and level): _____

EDUCATION/TRADE AND WORK EXPERIENCE

Trade qualifications (please specify): _____

Tertiary education (please specify): _____

Qualifications/Professional memberships/ Other memberships (please specify): _____

Any other skills, eg, music/entertainment, etc: _____

Work experience: _____

Volunteer experience: _____

ANY OTHER INFORMATION OR COMMENTS RELEVANT TO VOLUNTEERING: _____

Australia Tibet Council
PO Box 704, Darlinghurst NSW 1300
Phone: 02 9283 3466 Fax: 02 9283 3846
Web: www.atc.org.au Email: tibetcouncil@atc.org.au